

**IFTA, INC. BOARD OF TRUSTEES  
MINUTES OF CONFERENCE CALL  
December 3, 2009 - 3:00 p.m. (EST)**

IFTA, Inc. Board Members Participating:

Julian W. Fitzgerald, Sr.	North Carolina Department of Revenue
Scott Greenawalt	Oklahoma Corporation Commission
Ron Hester	Ontario Ministry of Revenue
Rena Hussey	Virginia Department of Motor Vehicles
Patricia Platt	Kansas Department of Revenue
Sheila Rowen	Tennessee Department of Revenue
Doug Shepherd	California State Board of Equalization
Robert Turner	Montana Department of Transportation

Unable to Participate:

Scott Bryer	New Hampshire Department of Safety
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IFTA, Inc. Staff Participating:

Lonette L. Turner	Executive Director
Debora K. Meise	Program Director

Julian W. Fitzgerald, Sr. (NC), President of the IFTA, Inc. Board of Trustees (Board) called the meeting to order. Scott Bryer (NH) was unable to participate because he was on vacation. Mr. Fitzgerald stated that the purpose of this call was to review issues regarding re-audit and re-examination and to determine a course of action. Also, Mr. Fitzgerald stated that both Pennsylvania and the Dispute Resolution Committee (DRC) had made recommendations regarding the Dispute Resolution Process following the most recent dispute and those would be reviewed as well to determine how to proceed. Three Board members had submitted comments regarding these issues prior to the conference call.

Rena Hussey (VA) began by giving an overview of her written comments. Ms. Hussey identified general areas that may be considered by a working group on re-audit and re-examination issues:

1. policy considerations;
2. basis for re-audit or re-examination;
3. process for conducting re-audit or re-examination;
4. process for distribution of audit results/assessments;
5. statute of limitations; and
6. general thoughts/questions.

Ms. Hussey also provided ideas for a charge to the DRC regarding the Dispute Resolution Process.

Following this overview, Ron Hester (ON) stated that his written comments contained similar issues to those raised by Ms. Hussey. Doug Shepherd (CA) added that his comments include ideas to clarify certain issues regarding re-audit, re-examination and the Dispute Resolution Process.

The Board discussed the issues raised by Ms. Hussey, Mr. Hester and Mr. Shepherd. This led to a discussion regarding the creation of a working group to review re-audit and re-examination issues. It was determined that a working group would be created and charged with first reviewing the policy issues raised by the Board. The charge will include information regarding possible future work. The future work will depend on the recommendations and decisions of the Board regarding the policy issues discussed by the working group. The IFTA, Inc. staff will provide a list of candidates for the working group from the membership and IFTA stakeholders for the Board's review at the First Quarter 2010 Board meeting. IFTA, Inc. will also do a first draft of the charge for the Board's review. Robert Turner (MT) will be the Board Liaison to the Working Group.

The Board then discussed a charge to the DRC regarding the Dispute Resolution Process and the recommendations made by Pennsylvania and the DRC. IFTA, Inc. will do a first draft of the charge for the Board's review. The Board will also ask the DRC to review its charter for recommended changes.

The Board then discussed a proposed new format for charges to committees. At the committee chairs meeting in October 2009, the committee chairs recommended some additions to the charges made for clarification. A new form had been drafted by Patricia Platt (KS) and Mr. Shepherd.

Motion: Mr. Shepherd moved that the Board review the new form for committee charges, make comments, and then a voting booth be established to approve the form. Scott Greenawalt (OK) seconded the Motion. The Motion passed.

The conference call was adjourned at 4:00 p.m. (EDT).